

LAKE MACQUARIE
CLASSIC BOATFEST
LAKE MACQUARIE CLASSIC BOAT ASSOCIATION



STALL HOLDER BOOKING FORM

The 2012 Boatfest will not include a road closure and therefore, will only accept applications from commercial/community displays that are specifically targeted toward water activities. General market stalls need not apply. Limited food vans will be accepted.

Name of Business/Organisation:

Contact Person:

Address:

Phone No: Email:

Brief description of stall business:

Do not send any payment. A Tax Invoice will be forward upon acceptance of your application.

All Sites 3m x 3m	No. of sites required:	Please Tick	Saturday	Sunday
Standard Stall Hire	\$60.00 per day		[]	[]
Not for Profit Groups	\$30.00 per day		[]	[]
Food Stalls (under 3x3m)	\$100.00 per day		[]	[]
Food Stalls (over 3x3m)	\$250.00 per day		[]	[]
Powered site required			[]	[]

Total Cost:

Preferred time to set up: Friday 6 April (between 9 am – 5 pm)
Saturday 7 April (between 6 am – 8 am)
Sunday 8 April (between 6 am – 8 am)

I have read and will comply with the stall holders agreement

Signed:

Print Name: Date:

Please forward this booking form along with a "Certificate of Currency" from your insurance company to PO Box 968, Toronto NSW or e-mail classicboatfest@hotmail.com

PO Box 968 Toronto 2283 NSW

www.classicboatfest.com.au

Contact Nicole Charlesworth mobile 0409 902 043

Charity No. CFN 21391

ABN 95653659112

Lake Macquarie Classic Boatfest 2012 STALL HOLDER AGREEMENT

1. Hours of operation are between 8 am – 5 pm on Saturday 7 April and 8 am – 4 pm on Sunday 8 April.
2. All sites are 3m x 3m and are available at \$60 per day for business operators and \$30 per day for not for profit organisations. Food stalls are available at \$100 per day.
3. All site fees to be paid in full no later than Friday 30 March 2012.
4. All cancellations must be received 7 days prior to the event to receive a full refund of site fees. If cancellation is received less than 7 days prior to the event the site fee is forfeited.
5. The stall holder must not trade in any other area of the event site other than at their booked and confirmed site number.
6. Site allocations are final and no negotiation will be entered into.
7. If the stall holder does not turn up on the day of the event then all site fees are forfeited.
8. The event organisers (the LMCBA) reserve the right to cancel the Lake Macquarie Classic Boatfest at its own discretion.
9. In the event of the cancellation of the Lake Macquarie Classic Boatfest, all site fees received will be refunded less 20% administration costs.
10. The stall holder is responsible for all necessary insurances to cover loss or damage to their products, their workers compensation and a minimum of \$10,000,000 (ten million dollars) public liability insurance.
11. The stall holder will provide a copy of their insurance "Certificate of Currency" along with their stall holder booking form at the time of making their stall booking.
12. The stall holder is aware that the site is un-powered unless otherwise arranged.
13. If a vehicle is part of the stall display, the stall holder will ensure that the vehicle is contained within the site area; the vehicle must be in position by 8.00 am and the vehicle must not be moved prior to 5.00 pm on the Saturday and 4.00 pm on the Sunday.
14. If a stall holder brings a vehicle into the event site to unload goods, and that vehicle does not form part of the display, then the stall holder agrees to remove the vehicle prior to 7.45 a.m. on the day of the event.
15. All stall holders will complete set up by 8.00 a.m. on the day of the event.
16. Any power leads must be flown 2.4 metres in the air or covered with matting to avoid trip hazards.
17. Food Stalls will comply with the Australian Food Safety Standards.
18. Stall holders must ensure that their site is safe from trip hazards and electrical leads are tagged and tested.
19. The Stall Holder agrees not to:
 - a. Sell, give away, prepare, store or manufacture food without the approval of the event organisers (LMCBA). The event organisers reserve the right to refuse consent.
 - b. Damage the street tarmac, dig holes or in any way interfere with the street, nature strip or pavement surfaces
 - c. Sub-let the site without the prior consent of the event organisers.
 - d. Dismantle the site prior to 5.00 pm on Saturday and 4.00 pm on Sunday.
20. Overnight security will be provided on Friday 6 April and Saturday 7 April 2011 only